



**AGENDA**  
**Richland County Board of Health**  
**January 12, 2021**  
**2:00 – 3:30 PM**

**Meeting via phone call**  
**1-800-747-5150**  
**Access Code: 4336887**

1. **Call the meeting to order, establish a quorum and introductions** – *Duane Mitchell*
2. **Review the Agenda-** *Duane Mitchell*
3. **Review Minutes** – *Heidi Moran*
4. **Health Department Administrator Report**
  - a. General Health Department Up-dates – *Brittney Petersen*
    - i. Policy Discussion/Department Policies – *Implementation of COVID-19 Vaccine*
  - b. Performance Management – Workforce Development Plan – *Heather Nevins*
  - c. Communicable Disease/Emergency Preparedness – *Julie Brodhead*
  - d. Program Report – *Montana Tobacco Use Prevention Program, Jacklyn Damm*
5. **Health Officer Report** – *Jacquelyn Free, FNP*
6. **Sanitarian Report** – *Stephanie Ler*
7. **County Attorney Report** – *Janet Christoffersen*
8. **Old business** – *Duane Mitchell*
9. **New Business** – *Duane Mitchell*
10. **Public Comment** –

Meeting adjourned; next meeting date February 9, 2021.