



RICHLAND COUNTY HEALTH DEPARTMENT  
BOARD OF HEALTH MINUTES  
1201 West Holly, Room 202, SIDNEY, MONTANA 59270  
January 12, 2016

Board Members Present  
Loren Young - Commissioner  
Shane Gorder – Commissioner  
Ray Trumpower  
Terry Meldahl  
Kari Johnson

Advisory Members Present  
Julie Brodhead  
John Dynneson  
Judy LaPan  
Stephanie Ler – Sanitarian  
Jacquelyn Free-Health Officer  
Heidi Moran-Recording

Secretary

Board Members Absent  
Duane Mitchell-Commissioner  
Melissa Boyer

Advisory Member Absent  
Deb Gilbert  
Mike Weber  
Jeff Hintz

Guests

Shane Gorder called the Board of Health meeting to order at 2:00 p.m. and established that there was a quorum.

INTRODUCTIONS: Introductions where made

REVIEW OF AGENDA: The agenda was approved. Loren made a motion to approve the agenda and Ray 2<sup>nd</sup> the motion.

MINUTES: Shane asked if there were any corrections or additions to the December 8, 2015 minutes. There being none, Terry motioned to approve the minutes and Kari 2<sup>nd</sup> the motion.

HEALTH OFFICER REPORT: Jacquelyn reported that she had met with Judy LaPan and Kathy Helmuth and approved vaccines. It was decided not to carry the meningococcal B vaccine as CDC is not recommending it at this time.

Jacquelyn reported that the number of VFC (Vaccine for Children) vaccines given went from 232 in 2014 to 320 in 2015. The number of non-VFC vaccines went from 771 in 2014 to 1147 in 2015.

There was discussion on the religious exemption because there has been an increase. The department is little concerned data indicated the percent of students using the religious

exemption is as follows: Fairview is at 3.1%, Lambert at 10%, Liberty Christian at 19%, Rau at 2.9%, Savage at 4.9%, and Sidney at 1.7%. Jacquelyn mentioned if there is an outbreak we do have the authority to quarantine these non-vaccinated students.

Jacquelyn mentioned that Sexual Assault Nurse Examiners (SANE) needs to be done at the ER not the health department.

Jacquelyn mentioned that she has been working with John Dynneson and Tanya Candee on protocols for the jail including TB testing on inmates.

#### HEALTH DEPARTMENT REPORT ADMINISTRATOR REPORT:

Quality Improvement Efforts and Performance Management – Judy reported on the information received from the BOH Governance Assessment that is on the 10 Essential Services to make sure that Richland County Health Department is meeting all these services to our county. Here are some of the concerns that the assessment revealed:

- They need more knowledge about health issues in the community
- They wanted more engagement in Richland County Strategic Plan
- Wanted more education about Public Health laws and by-laws review. Judy mentioned that the state health department is going to different BOH meetings throughout the state and training them on different issues and she mentioned if the BOH would like to have them come to one of our meetings she would set it up. The BOH all agreed that this would be a good idea and for Judy to go ahead and schedule a time.
- Would like to have information about the work of the BOH in the newspaper.
- Work on up-dating and improving orientation for new board members.

Judy will be having her staff members start reporting to BOH on what programs we have and what their quality improvement efforts are for their certain programs.

Performance Management Report: Judy reported that the Health Department has purchased a software to allow the employees to upload their employee plans, outputs, and outcomes and this will then track our progress on the Richland County Health strategic plan. This is also will help us meet the standards for accreditation.

Judy reported that for accreditation we have domains 4 and 6 completed. The goal is to have all domain completed by April 1, 2016 and submitted to PHAB by the end of April.

Policy Discussion- Judy reported on the DUI Task Force/Injury Prevention program “Holiday Token Project” that was done December 23, 2015 through January 2, 2016. The goal of this project was to decrease DUI’s during the holiday season. Tokens were given to establishments to hand out to who they thought needed a ride home. Seven hundred seventy tokens were made and given to all establishments in Richland County that would

accept them. Out of the 770 provided 441 were handed out. Ninety-seven rides were given. It reduced DUI's 57.14% over last year. Four DUI's were given out this year compared to 7 last year and there were no DUI's over New Years. So far \$1118.82 has been spent on this project.

Communicable Disease- Julie Brodhead reported the following:

**Total Disease count for 2015 for Richland County**

22 animal bites (3 had rabies vaccinations given but no documented exposure to rabid positive animals)

13 Hep C - Chronic

3 Positive HIV – (one has progressed to AIDS)

60 Chlamydia

1 Gonorrhea

2 Crypto

1 strep pneumonia

1 listeria

2 Campylobacter

1 syphilis

1 Hep B - Chronic

1 RSV

1 suspected measles

3 Varicella

3 high lead Levels

1 strep pneumonia

7 LTB (positive Quant-1 on meds)

**Disease count for 2016 for Richland County**

3 Chlamydia

1 Gonorrhea

1 Chicken Pox

State of MT has 48 confirmed cases of flu. Nineteen have been hospitalized and two have passed away as of January 2, 2016. No cases in Richland County but the local lab has been testing and no positives have come back.

Emergency Preparedness update: Julie reported that she would like the BOH to review the draft advertisement regarding the Richland County STD Positive Case Reports Yearly Totals from 2000 to 2015 with a prevention message that would run in the local newspapers. Julie has started working on 3<sup>rd</sup> quarter required deliverables, which includes the BOH sign off for review on the disease surveillance and specimen transport policies.

SANITARIAN: Stephanie reported that she needed a signature from Shane Gorder, chairman, for the New Junk Vehicle grant. The amount given was \$30,415, paid by DEQ for the number of

vehicles registered in the County. She provided an update on the septic staller issue. Heather sent out a second letter via regular mail service requiring that the installer call when he received it to ensure he was aware of what he had done wrong. He did call and said he got the first, certified letter, but the postal service failed to return the slip to us. Stephanie asked for input on motivating licensed trailer courts to clean up junk. John suggested she work with the owners and not against them and Shane said to talk to MACCO's attorney, Tara DePuy, about it.

COUNTY ATTORNEY: None

OLD BUSINESS:

- a. Clean Indoor Air Act Policy Review - Judy reported that Melissa and her have not gotten together to review the policy and will have it done for the February 9, 2016 meeting.
- b. MSU-Extension Report- Judy reported that at the December Steering Committee meeting the group brainstormed ways to utilize our resources with Tara Mastel, Julia Haggerty, and Katie Walsh from MSU-Extension. Judy will let us know what is happening at the February 9, 2016 meeting.

NEW BUSINESS: None

PUBLIC COMMENT: None

**The next meeting will be February 9, 2016 at 2:00 p.m. Steering Committee Meeting is Thursday February 11, 2016 at 3:30 pm at the Community Services Building Conference Room 202.**

There being no public comment, the meeting was adjourned at 3:15 p.m.

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Shane Gorder, Commissioner

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Heidi Moran, Recording Secretary