



RICHLAND COUNTY HEALTH DEPARTMENT  
BOARD OF HEALTH MINUTES  
1201 West Holly, Room 202, SIDNEY, MONTANA 59270  
February 21, 2017

Board Members Present

Loren Young – Commissioner  
Ray Trumpower  
Melissa Boyer  
Terry Meldahl  
Kari Johnson

Advisory Members Present

Julie Brodhead  
Deb Gilbert  
Mike Weber  
Heidi Moran  
Judy LaPan  
Stephanie Ler – Sanitarian  
Jacquelyn Free-Health Officer  
John Dynneson

Board Members Absent

Shane Gorder - Commissioner  
Duane Mitchell - Commissioner

Advisory Member Absent

Jeff Hintz

Guest

Kathy Helmuth –MCH and IZ

Loren Young called the Board of Health meeting to order at 2:10 p.m. and established that there was a quorum.

REVIEW OF AGENDA: The agenda was approved without correction. Terry made a motion to approve the agenda and Ray 2<sup>nd</sup> the motion.

MINUTES: Loren asked if there were any corrections or additions to the January 10, 2017 minutes. There being none Terry motioned to approve the minutes and Kari 2<sup>nd</sup> the motion.

BY-LAWS and BOARD of RESPONSIBILITIES- Heidi will make a list of board members and advisory members who need to have updated letters. The Commissioners need to approve the Board members at the March meeting. Terry motioned to approve appointed advisory members and Melissa 2<sup>nd</sup> the motion.

HEALTH OFFICER REPORT: Jacquelyn reported that the nurse in the Sherriff's department is working out good. Jacquelyn and John reported that ER visits have been down due to having a nurse in the Sheriff's department.

HEALTH DEPARTMENT REPORT:

General Health Department Up-dates– Judy let the Board of Health know that the Mock Site visit for accreditation will be February 22, 2017. They are invited to have lunch at 12:45 pm and that at 1:15 pm the site visitors will be going over the sections on Governance, Domains 10, 11, and 12. She invited them to stay for the exit interview as well. The accreditation site visit is March 29<sup>th</sup> and 30<sup>th</sup>, 2017. Judy let the board know that they are welcome to attend all the parts of the site visit but we will need the 7 board members to attend on March 29, 2017 at 1:00 pm. The Board and the Advisory board members will be invited to the Community Partners meeting at 10:30 am on March 30, 2017.

Judy reported that NACCHO sent out the 2016 highlights of Health Departments. In the report our Health Department falls in line with other health departments in the country.

Policy Discussion- None at this time.

Performance Management/QI Report- Judy had all the Board members fill out an evaluation on her and Loren will take Shane's and Duane's and have them fill out theirs. Judy would like the evaluations turned in to her by February 28, 2017.

Communicable Disease- Julie Brodhead reported the following:

Disease count for 2017 for Richland County

4 Chlamydia

1 Gonorrhea

1 Chronic Hep C

1 syphilis (in process of determining stage)

2017 Richland County Influenza - 13 case (3 influenza B, 6 had flu shots, 3 hospitalized)

Influenza 2017 Season for State of MT

Flu season from October 2, 2016 – February 11, 2017 there has been 4877 cases, 497 have been hospitalized and 10 deaths in adults under and over 65 years of age have been reported.

Julie shared info from weekly disease report from the state 2/17/17 regarding- The CDC has released preliminary numbers on this season's flu vaccine effectiveness. These early estimates indicate that this season's flu vaccine has been 48% effective overall against influenza (effectiveness against the predominant influenza A (H3N2) viruses has been 43% while effectiveness against influenza B viruses has been 73%). Another way of looking at it is this: getting a flu shot this season likely reduced a vaccinated person's risk of getting the flu and by about half (48%). Final numbers, including a breakdown of vaccine effectiveness by age group, will be available in April.

Julie also gave updates on the measles case in Gallatin County.

Emergency Preparedness update: Julie reported that she is working on the EPI Policy. She will present the checklist to be signed later this spring which also includes the Specimen Transport plan. The policies will be available for review as desired by members.

Program Updates: Maternal Child Health – Kathy Helmuth

- Reviewed work on Performance Measure chosen: Family Support and Health Education. We have a documentation system for referrals to services, both internal and external that has been put into place. This is a department-wide process.
- Fetal Infant Child Maternal Mortality Review: Explained briefly what this process is, that we are currently caught up except for a North Dakota case that I am waiting for records on and what the future plan is. For our pre-contract survey in April, we have to state one FICMMR prevention activity with measures. I put together a de-identified listing of the cases, cause of death and what prevention activities had already occurred and came up with a homicide that related to mental health issues so we are going to work with the LAC on the mental health table top as our prevention activity. I do need to get feedback from the team to make sure this is what they want to do.

Immunizations:

- Reviewed PDSA and Outcome forms for IZ work stemming from state site visit last May.
- Borrowing project report: discussed outcome form, strategies used, policy written. Included showing the documentation that is needed and answering questions to clarify that we do need to track every single dose exactly.
- Calendar project report: discussed rates then and now, reminder/recall steps and how we have increased recall for those clients at risk of not completing the recommended series of immunizations
- School IZ reports: presented the 2016 report breakdown with numbers of students, numbers of medical exemptions and examples of who might receive this kind of exemption; numbers and rates of religious exemptions and discussion about why people may choose a religious exemption. Also discussed 2015 relationship with schools and that it has improved with regards to working with them in 2016. The Sidney school system switched to Infinite Campus in 2015 and this software does tend to not be a user friendly with regards to immunizations. This nurse did work closely with each school here in Sidney, either by phone or meeting face to face to help them complete the report accurately.

SANITARIAN: Stephanie informed the Board about a call she received from a gentleman interested in opening up a medical marijuana storefront in Sidney. She left him a message but he did not call back. She worked with the state to determine the appropriate course of action and found that the Health Department's role would be to ensure the store had a dedicated

kitchen for edibles. Other board members mentioned that the Commissioners and the cities of Sidney and Fairview were addressing such issues as well.

Stephanie also reviewed two pieces of new or potential legislation. One was House Bill 325, or the "raw milk bill", which passed the Ag Committee on February 9th. The bill allows for the sale of raw milk via small herd share exemptions. She also shared MACO's policy statement on raw milk and raw milk products.

The second was a potential legislation, House Bill 352, or the "Local Food Choice Act", which would exempt home-producers from licensing, permitting, certification, packaging, labeling and inspection. It also allows the unregulated sale of raw milk.

COUNTY ATTORNEY: None

OLD BUSINESS:

The Dog Bite policy is still under review and will be reported after the April 4, 2017 training in Glasgow about how to follow up on rabies and how the process should go.

NEW BUSINESS: None

PUBLIC COMMENT: None

There being no public comment, the meeting was adjourned at 3:15 p.m.

**The next meeting will March 14, 2017 at 2:00 p.m. Steering Committee Meeting is March 16, 2017 at 3:30 pm at the Community Services Building Conference Room 201.**

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Shane Gorder, Commissioner

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Heidi Moran, Recording Secretary