



RICHLAND COUNTY HEALTH DEPARTMENT
BOARD OF HEALTH MINUTES
1201 West Holly, Room 202, SIDNEY, MONTANA 59270
March 20, 2018

Advisory Members Present

John Dynneson
Deb Gilbert
Judy LaPan
Julie Brodhead
Heidi Moran-Recording Secretary
Stephanie Ler-Sanitarian

Advisory Member Absent

Jacquelyn Free-Health Officer
Jeff Hintz
Mike Weber

Board Members Present

Loren Young – Commissioner
Duane Mitchell – Commissioner
Ray Trumpower
Kari Johnson
Terry Meldahl

Board Members Absent

Shane Gorder- Commissioner
Melissa Boyer

Guest:

Kali Godfrey, (RCHD/AmeriCorps Program Director), Jessica Gilbert (RCHD/RVP Program Director)

Duane Mitchell called the Board of Health meeting to order at 2:00 p.m. and established that there was a quorum.

Introductions where made.

REVIEW OF AGENDA: The agenda was approved with adding Basic Plan under Policy

Discussion/Department Policies Reviewed. Loren made a motion to approve the agenda with the change and Ray 2nd the motion.

MINUTES: The January minutes were approved. Loren made a motion to approve the January minutes and Loren 2nd the motion.

HEALTH OFFICER REPORT: No report at this time.

HEALTH DEPARTMENT REPORT: Judy

General Health Department: Judy handed out the NALBOH newsletter and she will email out webinars when they come to her. She is planning to contact Kerry with the State to come and do a Public Health Law Training this summer. She informed the board that Sheridan County is losing their lead Public Health official, Kathy Jensen and that Sheridan County is the lead agency with the WIC program. Judy mentioned that there is a possible grant opportunity to look at ways of sharing resources across county

lines but counties must be interested and ready. Judy will get the number of WIC clients for Sheridan

County and Richland County. Judy mentioned that the Emotional Wellness meeting was held in October 2017. There was about 40 participants that attended the meeting. At the meeting the group came up with 3 priorities: 1)

Coordination of Trainings, 2) Resources or Campaigning for Emotional Wellness, 3) Create a system of "No Wrong Door." She mentioned that on April 30, 2018 from noon to 5 pm at St. Matthew's Parish Center there will be a follow-up meeting to create a work plan.

Judy reported that there is a team working on CASPER. The team includes Sidney Health Center. They are working on questions and the date for CASPER will be July 6, 2018. There will be a County Wide Strategic Planning Conference in the fall after the assessment data is collected.

Judy handed out a flyer on what will be happening during Public Health Week, which is April 2nd – April 6th. She mentioned that the Health Department is working on the Department Strategic Plan March 28, 2018 from 9 am to 11 am and showed them the strategic issues the department will be working on. We will address the top 3 from each section. The Health Department will be working on the goals/objectives next Wednesday at the Staff meeting. The Board of Health members are welcomed to participate.

A partner assessment was done and Judy will bring the results to the next meeting. We will have all the PHAB information back to the accreditation specialist by May/June.

Policy Discussion/Department Policies Review: Judy reported on the RCHD COOP Plan, Health Alert

Network Policies, Risk Communication Policies 2018, Volunteer Management Policies, and the Basic All – Hazard Plan. She went over what the policies are and why the Health Department has them. The Health Department has an Incident Command Team made up of Judy LaPan, Julie Brodhead, Jessica Gilbert, Carolyn Iversen, Kathy Helmuth, and Stephanie Ler. This team manages the Department Emergency Plan review. The Health Department practiced the incident command system during the Mass Flu clinic in October, and identified gaps and created an improvement plan. There are new emergency preparedness deliverables for fiscal year 2018/2019. Judy presented the letter of concurrence requested from each county. We integrated our activities, exercises, and plans with LEPC.

Performance Management: Jessica Gilbert passed out the RSV calendar year annual report (see

attachment). Jessica was invited to Washington DC to represent frontier areas in a focus study, having been recognized as a regional HUB in Richland County. Upcoming project is a Peer to Peer assistance in applying for OPA benefits. Jessica is writing next 3-year grant that will go through 2021. The new focus areas are capacity building and ageing in place.

Kali Godfrey explained the AmeriCorps Program. She is looking into new host sites regionally. The member's age range is form 20-99.

Communicable Disease- Julie Brodhead reported the following:

Disease count for 2018 for Richland County ending date of March 20th

- 2 probable Crypto
- 1 Norovirus
- 4 animal bites
- 1 Chronic Hepatitis C
- 1 Chronic Hepatitis B

1 Campylobacter
7 Chlamydia
2 Strep Pneumonia (pneumonia, meningitis)

Influenza for Richland County from Nov 20th, 2017 to March 12, 2018

191 (season) (165 yr) cases of influenza (youngest 4-month-old to 95) 156 flu A and 33 flu B, (2 un- typed); 15 hospitalized and 3 deaths; 65 or 34% had a flu shot; 63 or 33% were given Tamiflu (antiviral)

MT INFLUENZA NUMBERS for the season from October 2017 to 2018

Ending Week 10, March 10th, - season to date 8,108 cases, 776 hospitalizations, and 38 deaths (1 pediatric)

Julie spoke about the season of baby chicks & ducks is arriving – along with potential for Salmonella; time for brandings, increase outdoor water activity and potlucks may mean the increase of crypto, noro, Giardia and other gastrointestinal irritants!

Emergency Preparedness update: Julie mentioned that she used Remind System on 3/20/2018 to test the BOH members for response time back within 25 hours. Julie asks for members to reply back, so it can be documented for each quarter. If Julie sends an email requesting “a read receipt” please click the “read receipt” when prompted, regardless of whenever you open your email even if you don’t read the information. Thank you for participating in the testing of the HAN contacts.

Emergency Preparedness 3rd quarter deliverables due 3/30/18 include:

The Reviewing/updating of RCHD Policies: Risk Communication, Pandemic Influenza Plan; Report on the Point of Dispensing Clinic Exercise (10/3/17 Mass Flu Shot Clinic -After Action Report and improvement plan);
POD Security Assessment of the community Services Building (which was done last fall with Sheriff Dynneson);
Determine Public Health Support Role for Mass Fatality Events in the County – Discussed at LEPC on 3/12/18;
Work with LEPC, ARC & DES to Review & Update Shelter Location List for the County- started at LEPC on 3/12/18;

Julie will be attending the 2018 Rabies Management Training in Miles City on April 17, from 9-4pm
There are continuing ed credits available for Law enforcement, nurses and vets.

Sanitarian: Stephanie handed out the Health Department’s Quarter 2 report and encouraged everyone to share with their constituents. She said there are a few compliance issues she and Judy would be working with Mike Weber on. She announced that Nicole Dietrich, a Sidney property owner, requested a variance hearing for section 2.4.3 of the Richland County Health Code, regarding wastewater holding tanks. She proposes to install permanent holding tanks as a replacement septic system. Terry motioned for variance hearing on Tuesday, April 10th at 2 and Ray second the motion.

COUNTY ATTORNEY: No report at this time

OLD BUSINESS: No old business.

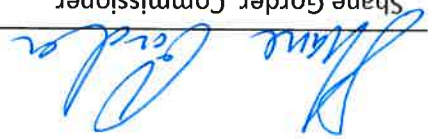
NEW BUSINESS: Terry recommended touring the new Sidney Lagoon. Deb is working with Tim Fine on Rolling Cow exercise

PUBLIC COMMENT:

There being no public comments, Ray motioned to adjourn at 3:38 p.m.

The next meeting will be April 10, 2018 at 2:00 p.m.

Shane Gorder, Commissioner



Heidi Moran, Recording Secretary

