



RICHLAND COUNTY HEALTH DEPARTMENT
BOARD OF HEALTH MINUTES

1201 West Holly, Room 202, SIDNEY, MONTANA 59270
March 14, 2017

Advisory Members Present

Jacquelyn Free-Health Officer

John Dynneson

Deb Gilbert

Jeff Hintz

Julie Brodhead

Heidi Moran-Recording Secretary

Stephanie Ler – Sanitarian

Board Members Present

Shane Gorder – Commissioner

Loren Young – Commissioner

Duane Mitchell – Commissioner

Ray Trumpower

Melissa Boyer

Kari Johnson

Board Members Absent

Terry Meldahl

Advisory Member Absent

Judy Lapan

Mike Weber

Guest

Cristin Henson – AmeriCorp Director

Jessica Davies – RSVP Director

Heather Nevins – Accreditation Specialist

Shane Gorder called the Board of Health meeting to order at 2:20 p.m. and established that there was a quorum.

REVIEW OF AGENDA: The agenda was approved without correction. Duane made a motion to approve the agenda and Ray 2nd the motion.

MINUTES: Shane asked if there were any corrections or additions to the February 21, 2017 minutes. There being none Duane motioned to approve the minutes and Kari 2nd the motion.

BY-LAWS and BOARD of RESPONSIBILITIES- Heidi updated the letters for all the board members and advisory members and Shane signed the letters. The Commissioners approved the Board members. The Commissioners would like to have the same letters and Loren will sign for Shane's letter.

HEALTH OFFICER REPORT: Jacquelyn had nothing to report at this time.

HEALTH DEPARTMENT REPORT:

General Health Department Up-dates – Nothing to report at this time.

Review Accreditation- Heather Nevins went over the Accreditation Site Visit for the Board of Health's schedule. She advised the board members to read over the information that was handed out to them. The Commissioners will work with Judy on setting up a time to meet with her and discuss their plans for calling into the Health Department when it is there time to meet with accreditation.

Communicable Disease- Julie Brodhead reported the following:

Disease count for 2017 for Richland County

- 5 Chlamydia
- 1 Gonorrhea
- 1 Chronic Hep C
- 1 syphilis (old case so it won't be counted)
- 1 Hep B (investigation, possible old case)
- 2 animal bites (1 dog, 1 cat)
- 1 Campylobacter
- 1 Streptococcal pneumonia
- 2017 Richland County Influenza - 14 case (4 influenza B, 7 had flu shots, 4 hospitalized-youngest 9 months-oldest 91)

Influenza 2017 Season for State of MT

Flu season from October 2, 2016 – March 4, 2017 there has been 6167 cases, 643 have been hospitalized and 17 deaths in adults under and over 65 years of age have been reported. No pediatric.

Julie mentioned that there are 2 suspected mump cases in Montana (watching activity in WA and ND.) She noted that syphilis cases in MT are on the rise. Julie will be talking to providers on the new rule changes for MT disease reporting when they are released at the end of March. Julie will schedule time with provider's offices to review the changes and provide the new updated "blue folder", which contains forms for reporting and ARMS reporting. A goal for the disease program is to increase form completion rates done by the provider.

Julie will be attending the rabies training on April 4, 2017 in Glasgow with Judy and Stephanie.

Emergency Preparedness update: Julie is updating the HANS (Health Alert Network) Policy.

This is a system of networking emails that she will send important messages that she receives from the state or can be generated by local level and sent out to vast networking to alert others of an incident. Overview of the HAN plan was given and Julie offered to send out the complete plan to those who desire. Shane signed the signature page

Julie plans to review the Shelter 20/20 requirements with Red Cross and DES. This involves planning what buildings would/could be used for various emergencies. Julie will meet with Deb Gilbert to get it finished. Julie is in the process of reviewing and updating the Pandemic Influenza Plan, Risk Communication Plan, Communicable Disease Surveillance (EPI) Plan and the Specimen Transport Plan.

Julie encouraged the BOH members to sign up for the Remind test, (assisted Kari, Deb, and Shane to sign up) a test was sent out to them asking them to respond back. She explained that purpose of the remind texting and that it would be used only for emergency purpose for BOH.

Program Updates: Cristin Henson, AmeriCorp Director, reported on the Communities in Action Workshop that was held on January 30 and 31, 2017. She reported that 31 people had showed up on January 30, 2017. That day was for Steering Committee members. On January 31, 2017 this day was for all Steering Committee members and Action Group members, there was 49 in attendance and 11 of the action groups were represented. Cristin handed out a binder with all the notes and other information from the two day workshop for the board members to keep and went over some highlighted points that came out of the workshop.

Jessica Davies, RSVP Director, explained what the program is about and what counties the board about expanding the program out to Valley and Dawson counties. The program has 2 new services which are Disaster Assistance and Capacity Building.

SANTARIAN: Stephanie reported that she has been helping with accreditation. Stephanie also mentioned that she expects them to be busy very quickly this spring and summer.

COUNTY ATTORNEY: None

OLD BUSINESS:

The Dog Bite policy is still under review and will be reported after the April 4, 2017 training in Glasgow about how to follow up on rabies and how the process should go.

NEW BUSINESS: John Dyneson and Deb Gilbert attended the Keystone XL Pipeline Mtg.

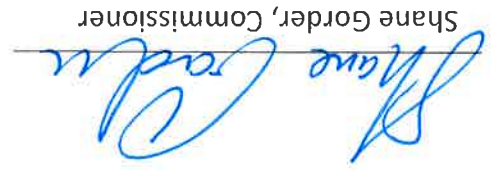
Meeting that was held on February 16, 2017 in Miles City, MT. Deb said she will email the Commissioners the meeting minutes from the meeting. John and Deb reported the time frame for this project. In 2017 there will be no construction and this year will be for permits, planning and public meetings as required by MT DEC. For the year 2018 this will bring surveying, and "staging year." In years 2019-2020 this will be the construction of the pipeline and reclamation. They mentioned there will be working groups (Law Enforcement, Training, DES/EOC, and Intelligence). These working groups will meet and will come back as a larger group to discuss information among each group. There will be 4 man/worker camps that are planned for 2 in Valley County, 1 McCone County and 1 Fallon County with approximately 1000 workers per

camp. John brought up the law enforcement of these counties and what role does Richland County law enforcement might play into this. John and Deb will keep in touch with the Commissioners as they receive information on this.

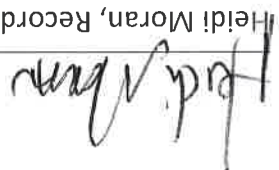
PUBLIC COMMENT: None

There being no public comment, the meeting was adjourned at 3:30 p.m.

The next meeting will April 11, 2017 at 2:00 p.m. Steering Committee Meeting is April 6, 2017 and May 11, 2017 at 3:30 pm at the Community Services Building Conference Room 201.



Shane Gorder, Commissioner



Heidi Moran, Recording Secretary