



RICHLAND COUNTY HEALTH DEPARTMENT  
BOARD OF HEALTH MINUTES

1201 West Holly, Room 202, SIDNEY, MONTANA 59270  
May 9, 2017

Advisory Members Present

John Dynneson  
Deb Gilbert  
Mike Weber  
Julie Brodhead  
Heidi Moran-Recording Secretary  
Stephanie Ler – Sanitarian  
Judy LaPan

Advisory Member Absent

Jacquelyn Free-Health Officer  
Jeff Hintz

Board Members Present

Shane Gorder – Commissioner  
Duane Mitchell – Commissioner  
Ray Trumpower  
Kari Johnson

Board Members Absent

Loren Young – Commissioner  
Terry Meldahl  
Melissa Boyer

Guest

Shane Gorder called the Board of Health meeting to order at 2:00 p.m. and established that there was a quorum.

REVIEW OF AGENDA: The agenda was approved without correction. Duane made a motion to approve the agenda and Kari 2<sup>nd</sup> the motion.

MINUTES: Shane asked if there were any corrections or additions to the April 11, 2017 minutes. There being none Ray motioned to approve the minutes and Duane 2<sup>nd</sup> the motion.

HEALTH OFFICER REPORT: None

HEALTH DEPARTMENT REPORT:

General Health Department Up-dates – Judy reported that the Richland County Health Department is currently working on three grants. RSVF is working on their continuation grant that is due the middle of May and Cristin is working on the AmeriCorps grant that is due in June. The other grant Judy is working on is the Mental Health Local Advisory Committee grant that will be used for a Table Top Session and will be sent to the MT Healthcare Foundation.

The AmeriCorps grant needs 3 three letters of support and Judy would like the Board of Health or the Commissioners to write a letter of support. Duane said to send him information on the AmeriCorps and he will have a letter a support by Monday May 15, 2017.

Judy would also like letters of support for the Table Top Session to be added with the MT Healthcare Foundation grant. The Commissioners and Sheriffs offices agreed to write a letter of support. Judy will sending information to the departments to help with writing a letter.

Policy Discussion- Judy had nothing to report.

Performance Management- The employees are working on their new fiscal year employee

plans and will be entering them in the Dashboard so we will be able to get reports from that.

Communicable Disease- Julie Brodhead reported the following:

Disease count for 2017 for Richland County

- 8 Chlamydia
- 1 Gonorrhea
- 1 Chronic Hep C
- 1 syphilis (old case so it won't be counted)
- 1 Hep B (investigation, possible old case)
- 10 animal bites
- 2 Campylobacter (may be a repeat case)
- 1 Crypto
- 1 Streptococcal pneumonia
- 1 Haemophilus influenza invasive (HIB)
- 1 Lyme (positive – but curious as not traveled, being retested)

2017 Richland County Influenza - 18 case (8 influenza B, 9 had flu shots, 4 hospitalized – with youngest 9 months-oldest 91)

Influenza 2017 Season for State of MT will be ending in the next week or so. Final report will come out later. Last state report was dated April 22<sup>nd</sup>.

Health Alerts and MT Communicable Disease weekly reports:

MT DPHHS sent out a HAN last week (May 1<sup>st</sup>) regarding increase of syphilis 19 positive cases in the state. Strongly encouraging providers to increase screening, testing and prevention efforts. ZIKA HAN went out May 8<sup>th</sup> - Prolonged IgM Antibody Response in People Infected with Zika Virus that make it difficult to determine the timing of infection, especially in testing of asymptomatic people

Also Hantavirus, Tick and Rabies information went out over the last 3-4 weeks. Noted that there has been salmonella cases in MT related to baby chicks,

Emergency Preparedness update:

Julie requested signatures to have members sign off on the plans that were updated, reviewed and shared with the BOH during the last several meetings. RCHD has revised a sign off sheet to track plan sharing. The plans that were reviewed already are as follows:  
Jan 10, 2017 - COOP plan; March 14, 2017 - Health Alert Network; April 11, 2017 - Lab Specimen Transport Plan, Pandemic Influenza Plan, and the Risk Communication Plan. Heidi has the past minutes for those members present on those dates and Julie will bring the papers to be signed at the end of the meeting.

Julie gave a brief overview of a plan:

Emergency Medical Countermeasures Plan – previously referred to as the Strategic National Stockpile. This plan assists the department in preparing for disasters that may require Public Health to reach up to the entire population to assist in getting them medicine or vaccinations. This plan involves many partners to work with for assets, safety and distribution to a large number of persons. The department works with partners to establish an MOU.

Next month she will give the overview of the Disease Surveillance Protocols and ask BOH to sign off on the checklist for the deliverable due June 30<sup>th</sup>.

Julie will be attending a Deliverable Regional meeting in Miles City for PHEP contract year 2017-18.

Program Update: Heidi Moran reported on the Car Seat Program. She reviewed the 2016 Car Seat Program Annual Report with the board. She talked to them on how she purchases the seats and what events she attends depending on if it is in her age children target. She mentioned the partners she works with and who was all Car Seat Technicians in Richland County. (Report is attached)

SANTARIAN: Stephanie reported that the Raw Milk bill was not passed. She mentioned that she will be having 2 Safe Serve Courses in June. She also reported that there will be a public hearing run by Montana DEQ to collect public input on the Yellowstone Disposal, a proposed new solid waste facility that will be constructed past the Theil subdivision. It will be half municipal waste (regular household garbage) and half special waste (oil field waste). There will be a public meeting coming in June (hopefully) in Sidney. This is the appropriate time to provide public comment. DEQ does all of the reviewing and approval, but the Health Office and Board of Health may place additional requirements on the facility. The Health Officer will have to validate the license. Stephanie passed around the executive summary from the application. Mike requested that the pages be sent to members. Stephanie said she would let the members know when the Environmental Assessment is published for them to read and when the meeting will be held so they can attend.

COUNTY ATTORNEY: None

OLD BUSINESS: Mike reported that he will have a Communicable Disease Control (Animal Bites) Draft Policy at the June 13, 2017 meeting.

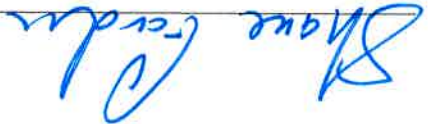
NEW BUSINESS: None

PUBLIC COMMENT: None

There being no public comment, the meeting was adjourned at 3:00 p.m.

The next meeting will June 13, 2017 at 2:00 p.m. Steering Committee Meeting is June 8, 2017 at 3:30 pm at the Community Services Building Conference Room 201.

Shane Gorder, Commissioner



Heidi Moran, Recording Secretary

