

Richland County DUI TASK FORCE Charter

Introduction

The DUI Task Force represents a diverse cross-section of the community including citizens, government officials, law enforcement, health professionals, prevention and treatment specialists, business professional, and others. The DUI Task Force is dedicated to promoting a healthier and safer environment for the residents of Richland County.

Purpose

The goal of the Richland County DUI Task Force Strategic is to: A. To educate the community on “what responsible drinking looks like” B. Educate the retail establishments on the consequences of over service. C. Reducing injuries and fatalities from impaired driving related crashes through public education and awareness.

The reduction in overconsumption, over service & impaired related traffic crashes, in turn, will lower the economic and human costs associated with preventable injuries and deaths.

Team Composition:

Membership:

The DUI Task Force members will include a diverse cross-section of the community. Representation will include citizens, government officials, law enforcement and business professionals along with health professionals. Membership remains in effect so long as they meet the commitments of the Charter and the work plan.

- Ⓢ Team members will attempt to attend all meetings and if unable to attend communicate to the DUI Task Force Coordinator any concerns regarding agenda
- Ⓢ Help gather information, statistics and information regarding issues
- Ⓢ Actively participate in action steps
- Ⓢ Be a representative of the Richland County DUI Task Force in the community
- Ⓢ Promote the Richland County DUI Task Force
- Ⓢ Help to increase the membership of the Richland/McCone County DUI Task Force

All efforts will be made to have representation from both Richland County.

Department Staff:

The Richland County Board of Commissioners assigns the Richland County Health Department to appoint the coordinator for The DUI Task Force and will be an employee of the Richland County Health Department and be responsible for the following:

- Ⓢ Serving as a liaison to the media, the State Highway Traffic Safety Bureau and other community, county and state groups. In order to maximize the county's resources the coordinator will serve as an active partner in other related community coalitions focusing on alcohol-related concerns
- Ⓢ Leads the team every May in an assessment of the community's current needs
- Ⓢ Creates a yearly work-plan aligned with assessment of the community's needs
- Ⓢ Plan and facilitate meetings as needed (creates agenda's, assures minutes are taken and distributed in a timely manner following all meetings) with a minimum of 6 meeting per year
- Ⓢ Assures the work of the team is designed to meet the goal of the work-plan
- Ⓢ Assures that actions step are competed and evaluated
- Ⓢ Provides team members with adequate information to complete action steps
- Ⓢ Writing and submitting Richland County DUI Work Plan and the year-end report to the Richland County Commissioners and State Highway Traffic Safety Bureau

Operating Principles

The DUI Task Force comes under Richland County Health Department administers the Richland County Injury Prevention Team. All work-plans, financial decisions and short-term projects will be pre-approved by the Richland County Health Department Administrator.

The DUI Task Force will be chaired by Richland County DUI Task Force Coordinator.

Communication between collaborative team members, implied partners & short-term associates primarily through face-to-face meeting as needed, as well as conference calls and e-mails.

Decision Making Process

- Step 1: Impaired driving issue is brought to the attention of the DUI Task Force
- Step 2: The issue is reviewed by the DUI Task Force to determine whether it falls within the purpose of the Charter and Work-plan
- Step 3: The DUI Task Force will:
- a. Gather information regarding the issue
 - b. Address action steps that can be taken
 - c. Evaluate the impact
- Step 4: The action step is decided upon and task force members implement the steps needed to address the issue

Committees

Will be formed as needed

Committee Expectations

Carry out actions steps outlined by DUI Task Force. Communicate to the DUI Task Force on progress. Compile an "Outcome From"

Annual Review Completed on: July 2012