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The Richland County Health Department is providing the attached guidance to those who are planning activities during Phase One of Governor Bullock's reopening plan.

This guidance should be used to determine whether your activity can be carried out under the Phase One guidance in a way that will prevent the spread of COVID-19 in our community.

While you are free to submit a plan to the Health Department to keep on file as tangible evidence that Richland County is meeting the requirements of Phase One, you are not required to do so.

The public plays a key role in reopening Richland County safely, reducing the possibility of having to reintroduce restrictions, and allowing a sustained economic recovery.

Play your part in #ReopenRichlandCounty by using this guidance to plan your activities.

Please contact the COVID-19 Information Line at 406-433-6947 should you have specific questions about your activities.

To review the guidance documents from the Governor and all other COVID-19 related information from Richland County, visit <http://www.richland.org/index.aspx?nid=764> . For additional documents related to #ReopenRichlandCounty, visit <http://www.richland.org/index.aspx?nid=770> .





### **Guidance for Activities Using Licensed Establishment Facilities**

Montana is currently in Phase One of the Governor's Reopening Plan. All guidance is subject to change without notice. For the most updated guidance, visit <https://covid19.mt.gov/joint-information-center>

Licensed establishments should carefully consider whether the activities utilizing their facilities are able to meet the Governor's guidelines. The guidelines for the food service portions of licensed establishments are generally applicable to any activity spaces.

The Phase One guidelines are as follows:

Community members should not convene in groups of more than 10 non-household contacts without proper social distancing.

Both indoor and outdoor activities should allow for proper social distancing, providing at least 6 feet of separation between non-household contacts. Phase One requires that licensed establishments must reduce the capacity of their space by 50%. This is applicable to activity spaces. Tables must be limited to 6 people per table. Participants cannot sit nor be served at the bar.

Frequently touched or shared surfaces should be cleaned and sanitized frequently.

Where food is served, products must be packaged or otherwise in a "grab and go" form. No shared serving utensils or buffets.

Individuals who are ill or otherwise experiencing symptoms such as a new dry cough, fever or shortness of breath should not be permitted. The establishment should consider both having a record of participants and a health screening.

Travel from out-of-state should be minimized. Those who arrive in Montana from out-of-state are required to undergo a 14-day quarantine before beginning activities.

Please call the COVID-19 Information Line at 406-433-6947 if you have specific questions.



# #Reopen Richland County

## Checklist for Activities in Licensed Establishments

The following checklist is *voluntary* but may be submitted to the Health Department as documentation of tangible evidence of our community's efforts to protect Richland County from the spread of COVID-19. This form can be submitted via email to [sler@richland.org](mailto:sler@richland.org).

**Establishment name:**

**Contact person:**

**Phone:**

**Email:**

**This activity space is:**            **Indoor**            **Outdoor**

**Please check the following items you will implement:**

- A record of participants will be kept, including name and phone number
- Out-of-state travel will be minimized
- Participants who are not feeling well will not be permitted to participate

**Social Distancing-At least 6 feet of separation should be provided between non-household contacts. How will you accomplish this? (*hint: these are all required*)**

- A reduction in the occupancy capacity of a building or space by at least 50%
- Tables will be limited to 6 people per table
- Participants will not sit at a bar
- Other: \_\_\_\_\_

**Cleaning & Sanitizing: Who will ensure frequently touched surfaces will be sanitized regularly? What sanitizer will be used? How frequently will surfaces be sanitized?**

**Will food be served at your activity?**

**Yes**

**No**

**How will food be served (please circle):**

**Grab n go**

**Meal served by staff or host**

Questions? Contact the COVID-19 Information Line at 406-433-6947